

12th March 2025

Dear Parent / Carer,

Re: Year 9 Options & Parents' Evening – Thursday 20th March 2025 (00

The Year 9 Options Evening will take place in conjunction with Parents' Evening on Thursday 20th March 2025, 4.00pm – 6:30pm.

Please arrive at the academy between 4:00pm and 5:00pm in preparation for a presentation in the main hall which will commence at 5:00pm. Prior to and following the presentation, you will be able to speak to subject teachers about your child's progress and suitability for courses to study.

We strongly advise that your child accompanies you to this event, it will equip them with the relevant information so they can make an informed decision about their option choices. If your child cannot attend, please make sure they give you a list of their teachers so that you are able to plan who you need to speak to on the evening.

From today, Wednesday 12th March 2025, our options brochure which details each course will be available on the school website. This can be accessed via the pop-up on our website homepage or by visiting the **Students > Options** page of our website: <https://longfield.nalp.org.uk/year-9-options/>

The format of the evening is as follows: -

Please arrive at the Academy between 4:00pm and 5:00pm ready for the presentation in the main hall at 5:00pm	
4:00-5:00	An opportunity to speak to staff about your child's progress
5:00-5:20	A presentation in the main hall, for all parents / carers and pupils, outlining the options process and how to complete the Options Form
5:20-6:30	An opportunity to speak to staff about your child's progress

On the evening there will be representatives from post-16 training and education providers available to discuss course entry requirements.

Options Form and Choices

Options forms should be completed online using the forms link located at the back of the Options Brochure. Please note, the options form will open after the event on Thursday 20th March 2025.

The deadline for submission of the Options Form is **Friday 4th April 2025**. After this, pupils will be provisionally mapped into classes. Pupils will then take part in interviews to ensure that they have made the best choices. Any changes made at this time will be discussed with parents / carers.

It is important to take the time to fully understand the courses offered. Once selected, it can be difficult for options to be changed as class sizes will be determined based on initial pupil choices. Please also be aware, if a subject does not receive a minimum of 15 selections it may not take place.

Other Information

If you have any further questions regarding the evening or the options process, or are unable to attend the options evening and would like to meet to discuss options further, please contact me via main reception on 01325 380 815 or by email

srawle@longfield.nalp.org.uk

Yours sincerely,



Mr S Rawle

Deputy Headteacher