

8<sup>th</sup> May 2025

Dear Parent / Carer

**Re: Year 11 Examination Period, Prom and Leavers Celebrations (0123-24HDO)**

As we approach the start of the GCSE examination period, I want to take this opportunity to thank you for your continued support throughout your child's journey. At this crucial stage, we understand how significant the coming weeks are, not just for the pupils, but for families too.

The encouragement, routine, and reassurance that you provide at home makes a real difference and now more than ever, that support will help your child stay focused and confident during this final stretch.

Please discuss this letter with your child, as it outlines the supportive resources available during their exam period and the high expectations required for them to succeed and to gain an invite to prom.

**From Monday 12<sup>th</sup> May 2025:**

- Year 11 pupils must enter through reception between 8:15am - 8:30am every morning, this is where they will be registered
- Free breakfast, such as toast, will be available between 8:15am – 8:30am in the dining hall
- Meditation sessions are available in RE1 between 8:15am and 8:25am with Mr Brown
- Your child has been given their own personal Revision Wrap Around Timetable in a folder. This highlights when they have exams and what intervention they have surrounding those exams
- Your child must be seated in their morning intervention for 8:30am
- Morning exams begin at 9:00am, all pupils must be sat in their exam seating plan by 8:55am following their intervention.

**Leavers Information**

**Friday 20<sup>th</sup> June 2025 at 3:30pm until approximately 4.30/5:00pm** will be the Year 11 Leavers Celebration. Year 11 pupils are to arrive at reception for 3:30pm and will have a series of celebrations including shirt signing, music, pizza and refreshments; Mrs Thomas has a few surprises up her sleeves too!

Headteacher: Angela Sweeten

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To ensure a safe and memorable leaver's afternoon is had by all, there will be police patrols in the area following the event. We ask you to discuss this with your child and encourage them to behave in a way that will keep them safe and that will not disturb the residents of our community.

## **Prom**

The prom is a celebration of 5 years secondary education and examination success. This year, the prom will be held at Blackwell Grange Hotel on **Friday 4th July 2024, 7.00pm – 10.45pm**. The cost of the evening is £35.00 per person (this will be payable closer to the time and a letter detailing this will be sent at a later date).

We have carefully considered the criteria for being able to attend the prom and are pleased to confirm that the only reason preventing pupils from receiving an invitation would be **deliberate non-attendance to all entered examinations or a failure to comply with the exam expectations**.

We believe that the real reward for pupils' commitment to their education will be their GCSE results. GCSE results day is **Thursday 21<sup>st</sup> August 2025**. We will issue further communication regarding this nearer the time.

## **A reminder of the exam expectations are as follows:**

1. Your child must attend all the exams they have been entered for unless you are able to present a medical note for their absence
2. Your child's exam conduct throughout the GCSE examinations must be exemplary. All pupils are to follow these expectations: -
  - No talking – pupils must remain silent throughout all exams
  - Pupils should be sat up (no heads on the exam desks)
  - Pupils must sit in the seat they have been allocated on the seating plan
  - Pupils must hand in watches (all types) and mobile phones to the invigilators
  - If pupils have extra time, they must use all extra time.
3. Your child must not leave any exam early or cause any disruption before or after the exam
4. Your child must ensure that they try their very best in each GCSE exam.

## **Failure to comply with examination rules 1-3 may also result in disqualification.**

Please be aware, the invitation for prom will not be issued until after the final examination date (**Wednesday 18<sup>th</sup> June 2025**). If your child has not met the examination expectations, they will not be invited to the prom. The school will not be responsible for any prom related purchases made in advance of their confirmed invitation.

If you have any further queries, please do not hesitate to contact me via main reception or by email: [enquiries@longfield.nalp.org.uk](mailto:enquiries@longfield.nalp.org.uk)

Yours sincerely,



Mrs Douglas - Assistant Headteacher