



PROUD to be **GOOD** in all four **Ofsted** categories



Quality of Education



Behaviour & Attitudes



Personal Development



Leadership & Management

Welcome to Longfield Academy

7 Nigeria

Mr Rutter

Meet Your Form Tutor: Mr Rutter

My wife also works
at Longfield.



**Geography teacher of
8 Years at Longfield
Academy!**



I love football but
unfortunately my team
is Man Utd!

I love walking at the coast,
and I'm learning to play
guitar (without much
success!)



Transition Day 1 - Wednesday 25th June 2025

Meet and Greet	Form Group	Form Time	Period 1	Period 2	Break	Period 3	Lunch	Period 4	Period 5
8:15am – Form Tutors will welcome you in the yard. Please look out for a sign with your Form Group on.	Mr Brown 7Italy	Assembly with Mrs Sweeten	English Mr Tattersall	Maths Mr Battell	10:45am – 11:00am	Computing Mrs Carter	1:00pm – 1:30pm	Geography Mrs Devlin	Science Miss Roberts
	Mr Bland 7Japan	Assembly with Mrs Sweeten	English Mrs Page	Maths Mr Willan	10:45am – 11:00am	Art Mrs Megahy	1:00pm – 1:30pm	Geography Mrs McGregor	Science Miss Taylor
	Mr Rutter 7Nigeria	Assembly with Mrs Sweeten	English Mrs Smith	Maths Mr Ashcroft	10:45am – 11:00am	Art Miss Leighton	1:00pm – 1:30pm	Geography Mr Rutter	Science Dr Quinn
	Miss Chapman 7Spain	Assembly with Mrs Sweeten	English Miss Hodgson	Maths Miss Rowlandson	10:45am – 11:00am	Computing Mr Metcalfe	1:00pm – 1:30pm	History Miss Edwards	Science Dr Owen

Please wear your primary school uniform and bring your primary school P.E Kit each day.
(Jewellery is not allowed at any time)



Transition Day 2 - Thursday 26th June 2025

Meet and Greet	Form Time	Period 1	Period 2	Break	Period 3	Lunch	Period 4	Period 5
8:15am – Form Tutors will welcome you in the yard. Please look out for a sign with your Form Group on.	Mr Brown 7Italy	Life Mrs Ali	PE Mrs Lees	10:45am – 11:00am	English Mrs Foster	1:00pm – 1:30pm	Computing Mr Metcalfe	Team Building Miss Leighton
	Mr Bland 7Japan	Life Mr Ashcroft	PE Mr Thompson	10:45am – 11:00am	English Mrs Page	1:00pm – 1:30pm	Spanish Miss Chapman	Team Building Dr Owen
	Mr Rutter 7Nigeria	Life Mr Brown	PE Mr Raw	10:45am – 11:00am	English Mr Dickinson	1:00pm – 1:30pm	Art Mrs Megahy	Team Building Mrs Lees / Mr Thompson
	Miss Chapman 7Spain	Life Miss Edwards	PE Mr Tearney	10:45am – 11:00am	English Mrs Douglas	1:00pm – 1:30pm	Spanish Mrs Leverton	Team Building Mr Brown

Please wear your primary school uniform and bring your primary school P.E Kit each day.
(Jewellery is not allowed at any time)

Transition Day 3- Friday 27th June 2024

Meet and Greet	Form Time	Period 1	Period 2	Break	Period 3	Lunch	Period 4	Period 5
8:15am – Form Tutors will welcome you in the yard. Please look out for a sign with your Form Group on.	Mr Brown 7Italy	English Mr Dickinson	Science Miss Roberts	10:45am – 11:00am	Maths Mr Battell	1:00pm – 1:30pm	Art Mrs Megahy	PHSCE Mr Tattersall
	Mr Rutter 7Nigeria	English Mrs Foster	Science Mrs Mattless	10:45am – 11:00am	Maths Mr Willan	1:00pm – 1:30pm	Computing Mr Metcalfe	PSHCE Mr Rawle
	Mr Rutter 7Nigeria	English Mrs Douglas	Science Dr Quinn	10:45am – 11:00am	Maths Mr Ashcroft	1:00pm – 1:30pm	Spanish Mrs Leverton	PSHCE Mr Tearney
	Miss Chapman 7Spain	English Miss Hodgson	Science Dr Owen	10:45am – 11:00am	Maths Miss Rowlandson	1:00pm – 1:30pm	Spanish Miss Chapman	PSHCE Mr Thompson

Please wear your primary school uniform and bring your primary school P.E Kit each day.
(Jewellery is not allowed at any time)



Transition Day Timings

School Day Timings (Y6 Transition 25th – 27th June 2025)

	Year 6	Year 7	Year 8	Year 9	Year 10
School Day 8:30am to 3:00pm					
08:30	Tutor	Tutor	Tutor	Tutor	Tutor
09:15	Lesson 1	Lesson 1	Lesson 1	Lesson 1	Lesson 1
10:15	Lesson 2 (Split Part 1)	Lesson 2 (Split Part 1)	Lesson 2	Lesson 2	Lesson 2
10:20					
10:25					
10:30					
10:35					
10:40	Break	Break			
10:45					
10:50					
10:55	Lesson 2 (Split Part 2)	Lesson 2 (Split Part 2)	Break	Break	Break
11:00					
11:05					
11:10					
11:15					
11:20	Lesson 3	Lesson 3	Lesson 3	Lesson 3	Lesson 3
11:25					
11:30					
	Lesson 4 (Split Part 1)	Lesson 4	Lesson 4	Lunch	Lunch
12:30					
12:35					
12:40					
12:45					
12:50				Lunch	
12:55					
13:00					
13:05					
13:10					
13:15	Lesson 4	Lesson 4			
13:20					
13:25					
13:30					
13:35					
13:40	Lesson 4 (Split Part 2)	Lunch	Lunch		
13:45					
13:50					
13:55					
14:00					
	Lesson 5	Lesson 5	Lesson 5	Lesson 5	Lesson 5
15:00	Enrichment	Enrichment	Enrichment	Enrichment	Enrichment
15:45					



Breaks and Lunchtime

During transition days pupils will pay for food using their biometric finger (a ParentMail registration link will be emailed to you) if you don't have this, please supply your child **with cash**.

Free porridge is available for all pupils at breaktime.

If your child receives free school meals at primary school, this will be the case at Longfield, including during the transition days. Your child just needs to say their name at the till, and this will be taken care of. Alternatively, pupils can choose to bring a packed lunch.

In September, pupils will use the fingerprint system where balances can be paid online via ParentMail or they can top up using the top-up machines.

There is a range of positive play equipment available for pupils to play with at break and lunchtime.

If your child needs the toilet they are to queue up at the stage where they will be directed to the toilets. Children are not expected to go to the toilet during lessons.



The Menu

Our canteen is open at breaktime and at lunchtime serving delicious and nutritional food, snacks and drinks.

Drinks

Milkshake 90p
Milk 70p
Water (250ml) 50p
Water (500ml) 70p
Juice Burst 95p
Radnor Splash 50p
Radnor Fruits 40p
Revolution Waves 90p



Break time snacks:

Pizza £1.00
Bacon Sandwich £1.00
Crumpet 35p
Tea Cake 55p
Toast 35p
Porridge – Free of charge



Hot Lunch Options:

Chicken Joe Deal £2.55**
Pasta King Meal Deal £2.55**
Panini Meal Deal £2.55**
**** These options include a biscuit and a Radnor fruit drink.**

Hot Meal Deal £2.55*
Jacket Potato Deal £2.55*
Vegetarian Meal Deal £2.55*
*** These options include a traybake, biscuit or fruit and a Radnor fruit drink.**

Pasta Pot £2
Chicken Wrap £2
Main Meal £2
Panini £2
Jacket Potato £1 (+ filling £2)
Soup & Roll £1.05
Pizzini £1.30



NB: Pupils eligible for Free School Meal allowances are entitled to a meal deal of their choice at lunch time.

Cold Lunch Options:

Triangle Sandwich Meal Deal
(any cold option) £2.55*

Salad Pot £2
Bun / Triangle Sandwich £1.50
Baguette £2

Puddings:

Fresh Fruit 40p
Fruit Salad Pot 70p
Jelly Pot 70p
Biscuit 40p
Traybake 80p
Hot pudding & custard 90p
Muller Yoghurt 40p



The Menu

We want you to enjoy your food and get the best deal for your money
This slide shows you what you can get for **£2.55**

Examples of how much the following will cost you:

- 1) Breaktime - bacon sandwich and milkshake = **£1.90**
Lunch - a baguette with traybake and a 250ml bottle of water = **£3.30**

Total for the day:
 $£1.00 + 90p + £2.00 + 50p + 80p = \textbf{£5.20}$

- 2) Breaktime - Porridge = **Free**
Lunch - pasta pot with a biscuit and Radnor fruit drink = **£3.40**

Total for the day:
 $\text{Free} + £2.00 + 50p + 90p = \textbf{£3.40}$

- 3) Breaktime - Porridge = **Free**
Lunch - a jacket potato with a cake, pudding or fruit and Radnor fruit = **£2.55**

Total for the day:
 $\text{Free} + £2.55 \text{ (meal deal)} = \textbf{£2.55}$

Chicken Joe Deal **£2.55****
Pasta King Meal Deal **£2.55****
Panini Meal Deal **£2.55****

**** These options include a biscuit and a Radnor fruit drink**



Jacket Potato Deal **£2.55***
Vegetarian Meal Deal **£2.55***
Sandwich Meal Deal **£2.55***
Cold triangle sandwich **£2.55***

*** These options include a traybake, biscuit or fruit and a Radnor fruit drink**



NB: Pupils eligible for Free School Meal allowances are entitled to a meal deal of their choice at lunch time.
If you buy a snack at break time – you will need to have some money on your account or pay with cash.



Expectations for September

- Arrive to school by 8.25am – you must be in form by 8:25am
- Arrive to school in the correct uniform
- Ensure you are fully prepared for all lessons, school bag, stocked pencil case and planner (which you'll be given on your first day) PE kit, ILT (homework) and food ingredients (when required)
- Please arrive to lessons on time (there will be plenty of people to help you get around the school, don't be afraid to ask!)
- Enjoy and be active in your own learning
- Pupils and staff are polite and respectful to everyone
- Do not drop any litter, please use the bins provided
- As we are committed to our children developing their social skills through dialogue, mobiles phone are not used in the academy. We expect them to be switched off and in the pupil's bag.



Uniform / PE Kit

School Uniform

- Uniform – White Shirt, with a Longfield clip on tie and Longfield Jumper *
- Longfield V-necked Jumper * wearing of this is compulsory as it is the only item with our logo (pupils will be allowed to remove this in warm weather)
- Plain black trousers (standard fit with a button and zip fastening. No leggings/denim/leather/cord or ¾)
- Black shoes / boots – plain black and polishable. No embellishments and no trainers)
- Jewellery – no earrings or other jewellery and no retainers
- Nails – natural and of a reasonable length.
- Makeup - If make up is desired, it must be natural
- Coats - should be an appropriate outdoor coat Extreme hair dyes or multi coloured hair is not acceptable for any pupil

Longfield Academy is not responsible for lost items

PE Kit

- Longfield Logo - PE T- Shirt*
- Longfield Logo – Long sleeved Jacket / Top* (outdoor use only)
- Plain Black Shorts / Skort or alternatively, Leggings / Tracksuit Bottoms
- Plain Black Football Socks
- Black Swim Shorts / Costume
- Swimming Goggles
- Swim Hat (for long hair)
- Shin Pads (compulsory)
- Mouth Guard (compulsory)
- Training Shoes (non-marking, for indoor activities)
- Football Boots / Trainers (for outdoor activities)

Please read the School Uniform Policy (available on our website) for further details and examples.

***All branded / school specific items of uniform must be purchased from Motif8. Motif8 are a new supplier, once their online shop is available, we will communicate this to you via email.**

Equipment



In **September**, each pupil will be supplied with:

- A Pupil Passport (planner)
- A fully stocked pencil case
- Each pupil is required to have a school bag (large enough to hold an A4 file and PE kit)
- All equipment will be checked daily by your form tutor and Year Manager



Medical Needs and Care Plans

If your child has any medical needs, please ensure you see **Mrs Mattless in the SEN Base** before you leave to ensure the appropriate paperwork is completed before the transition days.



Attendance

- Not only is attendance at school a legal requirement, it is vitally important to a pupil's education. How can pupils be expected to learn and pass examinations if they have not been present when topics have been taught?
- National research with Year 11 pupils confirms this underperformance. Those pupils with 85% attendance or less are likely to underachieve in each subject by one full grade. Pupils with attendance in excess of 95% perform as predicted
- Children with over 90% attendance are more likely to gain 5 or more grade 9-4 GCSEs or any qualifications
- **96% attendance or above is our target!**

Attendance during 1 school year	Days present	Days absent
100% attendance	190 days in school	0 days absence
95% attendance	180 days in school	10 days absence
90% attendance	171 days in school	19 days absence
85% attendance	161 days in school	29 days absence Half a term missed
80% attendance	152 days in school	38 days absence
75% attendance	143 days in school	47 days absence



Rewards and Behaviour

- Green clicks and Star Student: these are positive award points which pupils can accumulate to be awarded prizes and opportunities
- Rewards trips are held throughout the year
- Behaviour is monitored through the 'Choices' system. Children are expected to make the right behaviour choice
- If pupils choose incorrectly, they will spend time in the choices room where a wide variety of support and intervention is available to assist in regulating their behaviour.

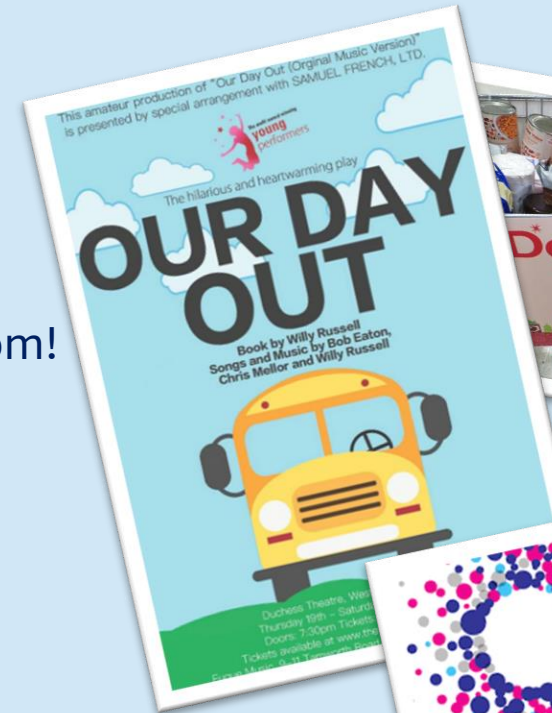


Pledges: 10 things to do before you leave Longfield!



You might choose to:

1. Regularly attend an enrichment activity – there are loads to choose from!
2. Take part in an academy performance / or help at a school event.
3. Attend a cultural visit.
4. Take part in your year group or student voice assembly.
5. Take part in a fundraising event that helps the community, such as Children in Need / Christmas Fun Run / Bake Sale.
6. Contribute to sustainability and eco causes.
7. Reading for pleasure: Read at least 3 books per term with a completed ILT for each.
8. Say thank you to your teachers at the end of every lesson and take part in random acts of kindness every term.
9. Attend a visit to a university or go to a careers fayre.
10. Complete the Duke of Edinburgh Award Scheme or 'pen pal' with a foreign pupil.



Summer School for Year 5 and 6



We are delighted to once again offer the '**Longfield Academy Summer School**' which will take place on:

Monday 18th August – Wednesday 20th August 2025 from 9.00am to 3.00pm

Further information on this will be emailed to parents / carers.



Key Contacts

Mrs Thomas – Year 7 Manager
kthomas@longfield.nalp.org.uk

Mr J Tattersall – Assistant Headteacher
jtattersall@longfield.nalp.org.uk

Mrs D Griffiths – SENDCo
dgriffiths@longfield.nalp.org.uk

Reception – T: 01325 380815
enquiries@longfield.nalp.org.uk



Any Questions?

