

22<sup>nd</sup> September 2025

Dear Parents / Carers,

**Re: Year 7 and Year 8 MacMillan Coffee Morning  
(0007-25PRU)**



We are delighted at how quickly our Year 7 pupils have settled into school life at Longfield and we hope they have enjoyed their time so far.

Joining together as a community is extremely important to us. With this in mind, we're delighted to once again host a Macmillan Coffee Morning for parents / carers of Year 7 and Year 8 pupils.

The event is on Friday 26<sup>th</sup> September 2025 from 9:30am to 11:00am in our main hall. The coffee morning provides an opportunity for you to speak to staff, get to know other families and help us raise funds for a very worthwhile charity. Please note, Year 7 and 8 pupils will be in lessons. However, they can join us during their break from 10:45am to 11:00am.

Cakes and refreshments will be available for you to enjoy, and all monetary donations will be gratefully received. 100% of the proceeds will be donated to Macmillan Cancer Support. **Please note, we are a nut free school, and this will be a nut free event.**

Mr Tattersall - Deputy Headteacher, Mrs Thomas - Year 7 & 8 Manager, and a member of the SEND Team will be available at points during the event to answer any queries or questions you may have.

To ensure we provide adequate catering, [please click HERE](#) to register your attendance for the event.

On the day, we kindly request that visitors arrive no earlier than 9:30am as we do not have a large waiting area. This will also help us to avoid any disruption to the start of the school day.

If you have any questions regarding the event, please do not hesitate to contact me via main reception on 01325 380 815 or by email [prutter@longfield.nalp.org.uk](mailto:prutter@longfield.nalp.org.uk)

Yours sincerely,

Mrs P Rutter  
PA & Academy Office Manager

Headteacher: Angela Sweeten

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