

9 July 2026

Dear Parent / Carer,

Re: Pupil Medication (107-25PRU)

Due to regulations regarding pupil medication in schools, we are unable to store pupil medication on site over the summer holidays.

Please arrange for the safe collection of your child's medication no later than Thursday the 16th of July at 3.30pm. Medication that has not been collected by this time will be destroyed.

Should your child require medication for the next academic year, please ensure it is returned to school when we re-open on Wednesday 2th September 2026.

Thank you for your co-operation.

Yours faithfully,

A handwritten signature in black ink, appearing to read "P Rutter", is shown within a light grey rectangular box.

Mrs P Rutter

PA and Academy Office Manager

Headteacher: Angela Sweeten

longfield.nalp.org.uk

📍 Longfield Road Darlington DL3 0HT

☎ 01325 380815 | 01325 380816 ✉ enquiries@longfield.nalp.org.uk